Department Meeting

Noon-1:15 pm

November 28, 2018

LA 136

**Agenda**

## Initial Business

* Approval of agenda
* Call for approval of the minutes from the last meeting

## Information items

* Kudos—
* myBlueprint training sessions (Kati)
* New departmental monitor for hallways (awaiting IT installation)
* Faculty Annual Review and Reappointment (update)
* Spring 2019 classes (update)

**Old Business**

* Summer teaching: *Enchiridion* formula for summer appointments [minimum quotas; self-sustaining budgets (100% minimum baseline); equitable distribution of teaching]
* Need for a Faculty Assistance Committee
* Committee activities:
  + Undergrad Studies & Assessment Committee [Program reports due November 16, 2018]
  + General Education Committee [Assessment reports due January 3, 2019]
  + Establishing working process for future committee incarnations

**New Business**

* Curriculum Revision (Rachel)
* Committee on Committees (2019-20 membership ballots)

**Items from the floor**

## Call for adjournment

## Next meeting: TBD

**Kudos Corner:**

Adams Bischoff Howard Kalamaras